



WINCHESTER REGIONAL AIRPORT

491 AIRPORT ROAD
WINCHESTER, VIRGINIA 22602
(540) 662-5786

Monthly Business Meeting AGENDA

The Winchester Regional Airport Authority will meet in the Terminal Building Conference Room, April 21, 2021 at 5:00 P.M.

Gene Fisher, Chairman, Presiding

1. Open Meeting
2. Approve Meeting Agenda
3. Approve Minutes – March 11, 2021 - WRAA Regular Business Meeting
4. Public Comment
5. Chairman Comments
6. Closed Session: That the Authority go into a closed session pursuant to Section 2.2-3711(A)(3) for the discussion and consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority.
7. Committee Reports
 - a. Finance Report – J.J. Smith, Secretary/Treasurer
 - b. Building/Lease – Vacant
 - c. Minimum Standards/Personnel/Security – David Reichert
 - d. Marketing/Development – Bill Pifer
8. Operations Review – Operations Supervisor
9. New Business – Executive Director
 - a. PPTA Proposal Comprehensive Agreement
 - b. Avigation Easement Acquisition
 - c. New Terminal (Design) Project Kickoff
10. Comments – Board Members
11. Adjourn

MARCH 2021 Meeting Minutes Winchester Regional Airport Authority

The Winchester Regional Airport Authority met in regular session in the conference room of the terminal building at 5:00 P.M. on March 11, 2021.

Present: Gene Fisher, J.J. Smith, Bill Pifer, Frank Haun, Dave Reichert

Absent: Joey Bailey, Archie Fox, Leslie Melanson, Thomas Leone

OPEN MEETING

Chairman Fisher recognized City Councilman Phil Milstead and welcomed him to the meeting. Gene called the meeting to order at 5:00 P.M.

APPROVE MEETING AGENDA

Motion: Approve agenda as distributed – by Bill Pifer, second by J.J. Smith. Motion passed unanimously.

APPROVE MEETING MINUTES – February 11, 2021 Regular Business Meeting

Motion: Approve as distributed – by Bill Pifer, second by J.J. Smith. Motion passed unanimously.

COMMENTS – AUDIENCE

Nick introduced Michael Stoltzfus, CEO of Dynamic Aviation, along with Anthony Whitehead and Patrick Sweet to discuss the NextGen Aviators program. The guests delivered a presentation about the bringing the program to OKV this fall.

CHAIRMAN – OPENING REMARKS

Chairman Fisher read a letter from Sol Aerial Surveys, a surveying company that temporarily based four aircraft in Hangar 509. The letter thanked staff for their outstanding support and hospitality throughout their deployment.

COMMITTEE REPORTS

(a) Finance Report – J.J. Smith, Secretary/Treasurer – J.J. provided a report on the pre-audit February 2021 financial statements.

Motion: Accept finance report – by Dave Reichert, second by Bill Pifer. Motion passed unanimously.

(b) Building/Lease Committee – Vacant – No report.

(c) Minimum Standards/Personnel Committee – David Reichert, Chair – No report.

(d) Marketing Committee – Bill Pifer, Chair – Bill deferred to the Executive Director's comments for the latest update on marketing efforts.

OPERATIONS REVIEW

February had three significant weather events in which the airport responded with snow removal operations. The runway was de-iced once with a new solid deicing agent. Activity in Hangar 509 included overnight stays by a Global Express, Falcon 2000, and several Cessna 310s. The Cessna 310s also enabled staff to gain additional hands-on experience providing oxygen service. New auto-closing valves were installed at the fuel farm. A door cable was replaced at Hangar 615. The terminal building site work project is anticipated to begin in the next 30 days, with equipment and materials beginning to arrive this week. Airport staff has begun preparations for mowing operations. Bill asked about the status of the airport beacon. Dave responded that it has been operational for a couple weeks now, and he is continuing to monitor for outages. The issues experienced over the winter months were intermittent and possibly related to low temperatures.

NEW BUSINESS - EXECUTIVE DIRECTOR

Nick noted that there were 5 days in February with virtually zero activity or sales due to inclement weather.

Budget presentations have been delivered to Clarke, Shenandoah, and Warren Counties. We've requested a \$10,000 cash grant from each locality.

Nick will make a presentation to the Frederick County Human Resources Committee to recommend adding a position to the Salary Administration Program (SAP). The new position is a Flightline Services Supervisor, and its creation was included in the recommendations in the 2019 staffing and operations plan.

April 1st is the deadline to submit the airport capital improvement plan (ACIP) to the FAA and DOAV. The WRAA board will be copied on the submission.

The Virginia Aviation Board (VAB) meets next Thursday. We have two projects for consideration: Terminal Building Site Work Phase 2 (Design) and Terminal Building (Design). The local share of these projects has been appropriated in the current fiscal year budget.

Nick provided an update on the development of a non-profit foundation to support the airport and community. The ad-hoc committee has met with several key stakeholders and received positive feedback. A proposed name, mission, and 5-year vision was shared with the Board. Nick sought a motion to formally proceed with the establishment of the foundation.

Motion: Authorize the Executive Director, at the recommendation of the ad-hoc committee, and upon successful legal review by Authority and Frederick County counsel, to execute the necessary steps as proposed to create the Winchester Regional Aviation Foundation, a 501(c)3 non-profit corporation – by Bill Pifer, second by J.J. Smith. Motion passed unanimously.

The airport is the recipient of a federal grant in the amount of \$23,000 under the Coronavirus Response and Relief Supplemental Appropriation Act (CRRSAA) signed into law on December 27, 2020. The funds may be used for eligible operating expenses including payroll and debt service.

Motion: Authorize the Executive Director to make application and execute all necessary documentation to receive a CRRSAA grant from the Federal Aviation Administration (FAA) – by Bill Pifer, second by Dave Reichert. Motion passed unanimously.

COMMENTS – BOARD MEMBERS

There was general discussion about the benefits of developing at the Winchester Regional Airport, such as the hangars proposed by TMG in the PPTA proposal.

ADJOURNMENT

Motion: There being no further business, a motion was made to adjourn at 6:25 P.M. – by Bill Pifer, second by Dave Reichert. Motion passed unanimously.

Respectfully submitted,

J.J. Smith, Secretary/Treasurer

WRAA Adopted:

Winchester Regional Airport Authority
General Ledger Balance Sheet Report

As Of: 3/31/2021

Selected Departments Consolidated

Assets

10001011 Undeposited Receipts	37,959.76
10171010 Operating Cash In Bank	129,124.30
10171011 Petty Cash	500.00
10171080 Inventory - Fuel	61,089.82
10171082 Inventory - Merchandise	1,038.15
10171083 Inventory - Oil	935.65
10171084 Inventory - Automobile Gas/Airport Use	174.76
10171085 Inventory - Diesel Airport Use	(719.70)
10171090 Pre-Paid Insurance	11,423.94
10171094 Prepaid Postage	271.23
10171153 Accounts Receivable	(13,035.78)
10171160 Receivable Arrears Pay Deferred	8,319.64
10172002 VRS - Deferred Outflow	78,289.00
10172003 GLI Deferred Outflow	5,541.66
Total Assets:	320,912.43

Liabilities

20172003 Miscellaneous Balance	1,710.00
20172010 Amt Held For Employee Benefits	13,344.67
20172020 Accounts Payable - Operating Fund	32,228.21
20172021 Long-Term Notes	1,256,663.45
20172030 FUTA Liability	8,319.64
20172094 Accrued Leave & Fringes	66,392.74
20172201 VRS - Deferred Inflow	33,798.00
20172202 VRS - Pension Liability	173,967.41
20172203 GLI Deferred Inflow	3,201.15
20172204 GLI Net Pension Liability	34,699.48
20172804 Virginia State Sales Tax	2.66
Total Liabilities:	1,624,327.41

Equity

30000000 Current Earnings	266,306.26
Total Equity:	266,306.26

Total Liabilities and Equity: 1,890,633.67

Notes:

Selected Departments Consolidated:
WINCHESTER AVIATION

Winchester Regional Airport Authority
General Ledger Standard Income Report
For The Period: 7/01/2020 Through: 3/31/2021
Selected Departments Consolidated

Income

	3/31/2021 MTD	Year-To-Date
40172404 State Operating Reimbursement	0.00	1,140.00
40174450 Loan Proceeds	2,262.81	2,262.81
40174500 Sale - Fuel	73,996.62	662,992.96
40174502 Sale - Merchandise	79.80	1,203.08
40174503 Sale - Oil	119.94	779.55
40174600 Rental Income	49,827.21	442,316.58
40174601 Income - Land Leases	200.00	220,169.00
40174617 Special Fees	300.00	6,805.11
40174618 Facility & Line Service Fees	4,116.48	38,896.35
40174899 Miscellaneous Revenue	23.06	1,075.75
40174900 Operating Appropriations	10,246.08	92,214.72
Total Income:	141,172.00	1,469,855.91

Expense

	3/31/2021 MTD	Year-To-Date
54140000 Cost - Fuel	48,399.34	406,904.35
54140002 Cost - Merchandise	149.14	1,801.57
54140003 Cost - Oil	61.33	560.97
61001000 Salaries	43,224.48	372,621.60
61003000 Salaries Part-Time	0.00	1,240.00
61005001 Overtime Pay	591.50	7,354.87
62001000 FICA	3,182.43	28,018.78
62002000 VSRS	4,955.20	42,451.04
62005000 Hospital/Medical Plans	9,007.94	79,833.02
62005001 Retiree Health Ins	862.44	7,761.96
62006000 Group Life Insurance	578.92	4,959.67
62008000 Short/Long Disab	121.66	960.75
62011000 Worker's Compensation	1,321.21	11,719.13
63002000 Professional Svcs - Other	8,496.00	15,704.00
63004001 Outside Repairs & Maint Vehicle/Equip	40.00	8,774.18
63004003 Repair - Blgs & Grounds Outside Repairs	393.34	3,862.71
63005000 Maintenance Contracts	0.00	6,102.00
63005001 State Funded Maintenance Contracts	(1,140.00)	120.00
63007000 Advertising	0.00	610.40
63010000 Contractual Services	270.70	12,860.34
65101000 Electrical Services	6,335.54	41,366.57
65102000 Heating Service	2,707.65	8,206.14
65103000 Water & Sewer Services	687.26	5,094.76
65204001 Postage Meter Expense	11.00	71.65
65204002 Telephones/Internet/TV Cable Expense	716.24	6,450.92
65302000 Fire/Property Insurance	1,169.42	10,524.74
65305000 Motor Vehicle Insurance	508.17	4,573.49
65307000 Public Officials Liability Ins	43.00	387.00
65308000 General Liability Insurance	1,573.50	14,161.50
65401000 Office Supplies & Computers	79.95	785.66
65405000 Janitorial Supplies	147.35	1,246.19
65407000 Repair/Maint Parts & Supplies	947.07	7,014.74
65408000 Vehicle/Equip - Parts/Supplies	1,728.27	11,405.40
65408001 Airport Vehicle Fuel	717.75	6,131.62
65410000 Employee Uniforms	0.00	562.48

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Winchester Regional Airport Authority
General Ledger Standard Income Report
For The Period: 7/01/2020 Through: 3/31/2021
Selected Departments Consolidated

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	3/31/2021 MTD	Year-To-Date
65413000 Operational Expense	43.75	2,696.15
65413001 Line Service Equipment	277.65	4,547.94
65413002 Security Materials & Supplies	56.74	155.71
65506000 Travel Expenses	0.00	3,539.66
65715000 Promotional Fund Expenses	858.22	947.72
65801000 Dues & Membership	0.00	2,308.00
65804000 Va Sales Tax Paid	23.06	102.66
65806000 Snow Removal Contingency Fund	0.00	3,526.78
79001000 Lease/Rent Of Equipment	2,345.51	21,954.18
79101000 Loan - VRA Bond	3,302.81	31,566.65
Total Expense:	144,795.54	1,203,549.65
Net Income:	(3,623.54)	266,306.26

Notes: Report Period: 7/01/2020 - 3/31/2021
Selected Departments Consolidated:
(Un-Departmentalized)
WINCHESTER AVIATION

Winchester Regional Airport Authority
General Ledger Two-Year Income Report
For the Current-Year Period: 7/01/2020 Through: 3/31/2021
Selected Departments Consolidated

	Current Month Totals		Gain (Loss)		Year-To-Date Totals		Gain (Loss)	
	Last Year	This Year	vs Last Year	vs Last Year	Last Year	This Year	vs Last Year	vs Last Year
Income								
40172404 State Operating Reimbursers	2,146.98	0.00	(2,146.98)	-100.0%	6,815.04	1,140.00	(5,675.04)	-83.3%
40174450 Loan Proceeds	4,971.18	2,262.81	(2,708.37)	-54.5%	6,525.38	2,262.81	(4,262.57)	-65.3%
40174500 Sale - Fuel	45,299.25	73,996.62	28,697.37	63.4%	641,349.41	662,992.96	21,643.55	3.4%
40174502 Sale - Merchandise	158.08	79.80	(78.28)	-49.5%	908.03	1,203.08	295.05	32.5%
40174503 Sale - Oil	96.92	119.94	23.02	23.8%	978.80	779.55	(199.25)	-20.4%
40174600 Rental Income	48,488.33	49,827.21	1,338.88	2.8%	403,341.71	442,316.58	38,974.87	9.7%
40174601 Income - Land Leases	1,951.00	200.00	(1,751.00)	-89.7%	39,396.00	220,169.00	180,773.00	458.9%
40174617 Special Fees	0.00	300.00	300.00	---%	12,953.25	6,805.11	(6,148.14)	-47.5%
40174618 Facility & Line Service Fees	2,930.00	4,116.48	1,186.48	40.5%	36,654.85	38,896.35	2,241.50	6.1%
40174899 Miscellaneous Revenue	5,016.44	23.06	(4,993.38)	-99.5%	5,137.27	1,075.75	(4,061.52)	-79.1%
40174900 Operating Appropriations	13,290.50	10,246.08	(3,044.42)	-22.9%	119,614.46	92,214.72	(27,399.74)	-22.9%
Total Income:	124,348.68	141,172.00	16,823.32	13.5%	1,273,674.20	1,469,855.91	196,181.71	15.4%
Expense								
54140000 Cost - Fuel	29,750.63	48,399.34	18,648.71	62.7%	372,975.03	406,904.35	33,929.32	9.1%
54140002 Cost - Merchandise	286.50	149.14	(137.36)	-47.9%	1,250.01	1,801.57	551.56	44.1%
54140003 Cost - Oil	78.58	61.33	(17.25)	-22.0%	762.63	560.97	(201.66)	-26.4%
61000000 Accrued Salaries	(599.44)	0.00	599.44	---%	4,551.22	0.00	(4,551.22)	-100.0%
61001000 Salaries	43,839.98	43,224.48	(615.50)	-1.4%	387,164.89	372,621.60	(14,543.29)	-3.8%
61003000 Salaries Part-Time	0.00	0.00	0.00	---%	0.00	1,240.00	1,240.00	---%
61005001 Overtime Pay	845.72	591.50	(254.22)	-30.1%	9,315.65	7,354.87	(1,960.78)	-21.0%
61006001 On Call Pay	460.00	0.00	(460.00)	-100.0%	460.00	0.00	(460.00)	-100.0%
62000000 Accrued Leave - Fringe Ben	(45.85)	0.00	45.85	---%	348.17	0.00	(348.17)	-100.0%
62001000 FICA	3,257.14	3,182.43	(74.71)	-2.3%	28,546.66	28,018.78	(527.88)	-1.8%
62002000 VSRS	4,291.96	4,955.20	663.24	15.5%	37,809.10	42,451.04	4,641.94	12.3%
62005000 Hospital/Medical Plans	9,971.04	9,007.94	(963.10)	-9.7%	91,056.88	79,833.02	(11,223.86)	-12.3%
62005001 Retiree Health Ins	814.28	862.44	48.16	5.9%	7,328.52	7,761.96	433.44	5.9%
62006000 Group Life Insurance	574.30	578.92	4.62	0.8%	5,058.98	4,959.67	(99.31)	-2.0%
62008000 Short/Long Disab	107.34	121.66	14.32	13.3%	957.64	960.75	3.11	0.3%
62011000 Worker's Compensation	1,399.55	1,321.21	(78.34)	-5.6%	12,285.91	11,719.13	(566.78)	-4.6%
63002000 Professional Svcs - Other	885.00	8,496.00	7,611.00	860.0%	20,234.25	15,704.00	(4,530.25)	-22.4%
63004001 Outside Repairs & Maint Ver	559.50	40.00	(519.50)	-92.9%	5,017.97	8,774.18	3,756.21	74.9%
63004002 State Reimbursable Outside	0.00	0.00	0.00	---%	555.00	0.00	(555.00)	-100.0%
63004003 Repair - Blgs & Grounds Out	70.75	393.34	322.59	456.0%	1,615.63	3,862.71	2,247.08	139.1%

Winchester Regional Airport Authority
General Ledger Two-Year Income Report
For the Current-Year Period: 7/01/2020 Through: 3/31/2021
Selected Departments Consolidated

	Current Month Totals		Gain (Loss)		Year-To-Date Totals		Gain (Loss)	
	Last Year	This Year	vs Last Year	vs Last Year	Last Year	This Year	vs Last Year	vs Last Year
63005000 Maintenance Contracts	198.00	0.00	(198.00)	-100.0%	8,228.64	6,102.00	(2,126.64)	-25.8%
63005001 State Funded Maintenance C	0.00	(1,140.00)	(1,140.00)	---%	2,200.00	120.00	(2,080.00)	-94.5%
63007000 Advertising	0.00	0.00	0.00	---%	313.04	610.40	297.36	95.0%
63010000 Contractual Services	261.55	270.70	9.15	3.5%	6,452.40	12,860.34	6,407.94	99.3%
65101000 Electrical Services	5,881.63	6,335.54	453.91	7.7%	41,020.68	41,366.57	345.89	0.8%
65102000 Heating Service	2,001.37	2,707.65	706.28	35.3%	8,039.43	8,206.14	166.71	2.1%
65103000 Water & Sewer Services	668.28	687.26	18.98	2.8%	4,772.63	5,094.76	322.13	6.7%
65204001 Postage Meter Expense	11.00	11.00	0.00	0.0%	326.05	71.65	(254.40)	-78.0%
65204002 Telephones/Internet/TV Cabl	792.76	716.24	(76.52)	-9.7%	6,656.92	6,450.92	(206.00)	-3.1%
65302000 Fire/Property Insurance	1,038.17	1,169.42	131.25	12.6%	9,343.49	10,524.74	1,181.25	12.6%
65305000 Motor Vehicle Insurance	508.17	508.17	0.00	0.0%	4,573.49	4,573.49	0.00	0.0%
65307000 Public Officials Liability Ins	43.00	43.00	0.00	0.0%	387.00	387.00	0.00	0.0%
65308000 General Liability Insurance	1,906.75	1,573.50	(333.25)	-17.5%	17,160.75	14,161.50	(2,999.25)	-17.5%
65401000 Office Supplies & Computers	184.36	79.95	(104.41)	-56.6%	980.04	785.66	(194.38)	-19.8%
65405000 Janitorial Supplies	181.76	147.35	(34.41)	-18.9%	2,426.06	1,246.19	(1,179.87)	-48.6%
65407000 Repair/Maint Parts & Supplie	555.43	947.07	391.64	70.5%	10,175.83	7,014.74	(3,161.09)	-31.1%
65407001 State Reimb - Repairs/Maint	0.00	0.00	0.00	---%	5,260.04	0.00	(5,260.04)	-100.0%
65408000 Vehicle/Equip - Parts/Supplie	278.14	1,728.27	1,450.13	521.4%	9,483.35	11,405.40	1,922.05	20.3%
65408001 Airport Vehicle Fuel	623.02	717.75	94.73	15.2%	8,280.90	6,131.62	(2,149.28)	-26.0%
65410000 Employee Uniforms	0.00	0.00	0.00	---%	1,265.68	562.48	(703.20)	-55.6%
65413000 Operational Expense	172.99	43.75	(129.24)	-74.7%	4,833.39	2,696.15	(2,137.24)	-44.2%
65413001 Line Service Equipment	0.00	277.65	277.65	---%	4,174.64	4,547.94	373.30	8.9%
65413002 Security Materials & Supplies	0.00	56.74	56.74	---%	1,099.23	155.71	(943.52)	-85.8%
65506000 Travel Expenses	1,745.29	0.00	(1,745.29)	-100.0%	4,989.94	3,539.66	(1,450.28)	-29.1%
65715000 Promotional Fund Expenses	2,085.93	858.22	(1,227.71)	-58.9%	4,291.43	947.72	(3,343.71)	-77.9%
65801000 Dues & Membership	137.00	0.00	(137.00)	-100.0%	1,983.87	2,308.00	324.13	16.3%
65804000 Va Sales Tax Paid	0.00	23.06	23.06	---%	72.97	102.66	29.69	40.7%
65806000 Snow Removal Contingency	0.00	0.00	0.00	---%	3,503.55	3,526.78	23.23	0.7%
79001000 Lease/Rent Of Equipment	2,459.51	2,345.51	(114.00)	-4.6%	21,321.78	21,954.18	632.40	3.0%
79002000 Principal/Interest Payments	0.00	0.00	0.00	---%	12,500.00	0.00	(12,500.00)	-100.0%
79101000 Loan - VRA Bond	0.00	3,302.81	3,302.81	---%	20,587.30	31,566.65	10,979.35	53.3%
Total Expense:	118,281.09	144,795.54	26,514.45	22.4%	1,213,998.66	1,203,549.65	(10,449.01)	-0.9%
Net Income:	6,067.59	(3,623.54)	(9,691.13)	---%	59,675.54	266,306.26	206,630.72	346.3%

Run: 4/08/2021
12:04PM

Winchester Regional Airport Authority
General Ledger Two-Year Income Report
For the Current-Year Period: 7/01/2020 Through: 3/31/2021
Selected Departments Consolidated

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Current Month Totals		Gain (Loss)	Year-To-Date Totals		Gain (Loss)
Last Year	This Year	vs Last Year	Last Year	This Year	vs Last Year

Notes: Report Period: 7/01/2020 - 3/31/2021
Selected Departments Consolidated:
WINCHESTER AVIATION

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-3004-000-001-	.00	17.82	16167	REPAIR & MAINTENANCE EQUIP.	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-3005-000-001-	.00	1,200.00	16167	STATE FUNDED MAINTENANCE CONTRACTS	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-3010-000-000-	.00	270.70	16167	OTHER CONTRACTUAL SERVICES	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5101-000-000-	.00	6,793.91	16167	ELECTRICAL SERVICES	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5102-000-000-	.00	908.07	16167	HEATING SERVICES	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5102-000-000-	.00	212.27	16167	HEATING SERVICES	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5102-000-000-	.00	258.12	16167	HEATING SERVICES	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5102-000-000-	.00	686.60	16167	HEATING SERVICES	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5102-000-000-	.00	115.18	16167	HEATING SERVICES	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5102-000-000-	.00	344.87	16167	HEATING SERVICES	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5102-000-000-	.00	225.23	16167	HEATING SERVICES	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5103-000-000-	.00	61.79	16167	WATER & SEWAGE SERVICES	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5103-000-000-	.00	178.24	16167	WATER & SEWAGE SERVICES	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5103-000-000-	.00	365.38	16167	WATER & SEWAGE SERVICES	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5204-000-002-	.00	560.85	16167	TELEPHONE	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5204-000-002-	.00	116.98	16167	TELEPHONE	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5204-000-002-	.00	39.16	16167	TELEPHONE	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5401-000-000-	.00	25.31	16167	OFFICE SUPPLIES	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5407-000-000-	.00	43.60	16167	REPAIR AND MAINTENANCE SUPPLIES	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5407-000-000-	.00	25.69	16167	REPAIR AND MAINTENANCE SUPPLIES	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5407-000-000-	.00	227.33	16167	REPAIR AND MAINTENANCE SUPPLIES	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5407-000-000-	.00	8.99	16167	REPAIR AND MAINTENANCE SUPPLIES	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5408-000-000-	.00	219.07	16167	VEHICLE AND POWERED EQUIP SUPPLIES	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5408-000-000-	.00	115.95	16167	VEHICLE AND POWERED EQUIP SUPPLIES	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5408-000-000-	.00	77.18	16167	VEHICLE AND POWERED EQUIP SUPPLIES	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5408-000-000-	.00	237.26	16167	VEHICLE AND POWERED EQUIP SUPPLIES	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5413-000-000-	.00	204.55	16167	OTHER OPERATING SUPPLIES	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5413-000-002-	.00	56.74	16167	SECURITY MATERIALS & SUPPLIES	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5801-000-000-	.00	275.00	16167	DUES & MEMBERSHIP	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-5806-000-000-	.00	139.90	16167	SNOW REMOVAL OPERATIONS	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-9001-000-000-	.00	165.41	16167	LEASE/RENT OF EQUIPMENT	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-9001-000-000-	.00	89.00	16167	LEASE/RENT OF EQUIPMENT	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-9001-000-000-	.00	89.00	16167	LEASE/RENT OF EQUIPMENT	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4017-081090-9001-000-000-	.00	139.00	16167	LEASE/RENT OF EQUIPMENT	21987
CHECK TOTAL								14,458.51			
CLASS TOTAL								14,458.51			

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	002707	QUARLES ENERGY SERVICES &	2/21-1585	3/16/2021		4017-081090-5408-000-001-	.00	1,048.37	16113	VEHICLE GAS-AIRPORT USE	21984
						CHECK TOTAL		1,048.37			
00000	003596	TITAN AVIATION FUELS	3395034	3/16/2021		4017-081090-5414-000-000-	.00	18,210.42	16114	MERCHANDISE FOR RESALE	21984
00000	003596	TITAN AVIATION FUELS	3395606	3/16/2021		4017-081090-5414-000-000-	.00	28,851.14	16114	MERCHANDISE FOR RESALE	21984
						CHECK TOTAL		47,061.56			
						CLASS TOTAL		48,109.93			

AIRPORT AUTHORITY CAPITAL PROJECTS

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
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22670	003802	DELTA AIRPORT CONSULTANTS	CA2-17046	3/30/2021		4085-081030-8801-000-056-	.00	5,248.38	16193	RENOVATE GEN. AVIA. TERM.-CONST.	21989
22512	003802	DELTA AIRPORT CONSULTANTS	11-18120	3/30/2021		4085-081030-8801-000-172-	.00	27,233.90	16193	TAXIWAY A RELOCATION-PHASE 1 DEMO	21989
						CHECK TOTAL		32,482.28			
						CLASS TOTAL		32,482.28			

AIRPORT AUTHORITY CAPITAL PROJECTS

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
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00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4085-081030-8001-000-000-	.00	1,999.00	16167	MACHINERY & EQUIPMENT	21987
22605	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4085-081030-8001-000-000-	.00	20,000.00	16167	MACHINERY & EQUIPMENT	21987
00000	007822	BANK OF AMERICA N A	02/26/2021	3/23/2021		4085-081030-8001-000-000-	.00	2,703.96	16167	MACHINERY & EQUIPMENT	21987
						CHECK TOTAL		24,702.96			
						CLASS TOTAL		24,702.96			

AIRPORT AUTHORITY CAPITAL PROJECTS

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
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22683	011706	FOOTHILL PROPERTIES LLC	2021 CREDITS	3/16/2021		4085-081030-8801-000-056-	.00	21,990.00	16165	RENOVATE GEN. AVIA. TERM.-CONST.	21984
						CHECK TOTAL		21,990.00			
						CLASS TOTAL		21,990.00			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
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00000	003339	TRUCK PARTS UNLIMITED INC	2/21-9920	3/30/2021		4017-081090-5408-000-000-	.00	268.36	16191	VEHICLE AND POWERED EQUIP SUPPLIES	21989
						CHECK TOTAL		268.36			
00000	003596	TITAN AVIATION FUELS	R3395838	3/30/2021		4017-081090-9001-000-000-	.00	2,091.10	16192	LEASE/RENT OF EQUIPMENT	21989
						CHECK TOTAL		2,091.10			
00000	004484	BRVAN MICHAEL L	9340-AIRPORT	3/30/2021		4017-081090-3002-000-000-	.00	3,923.50	16197	PROFESSIONAL SERVICES	21989
						CHECK TOTAL		3,923.50			
						CLASS TOTAL		6,282.96			

**Winchester Regional
Airport
Fuel Gallons Sold**

TOTAL GALLONS OF FUEL PRODUCTS SOLD															Increase/ (Decrease) Over Prior Year	
Fiscal Year	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY2019	FY2020	FY2021	Over/ (Short)
July	44,406	52,458	42,724	29,277	31,814	36,654	18,673	19,778	15,431	17,079	22,444	16,418	17,148	16,387	27,251	10,864
August	44,298	53,349	36,611	26,159	24,324	34,261	19,755	17,900	15,552	18,267	15,699	14,004	19,439	16,288	21,866	5,578
September	40,415	41,111	36,983	29,081	27,575	6,733	19,177	20,136	20,680	15,485	15,028	15,144	14,945	16,702	22,699	5,997
October	48,472	54,712	40,344	36,999	32,623	5,658	17,645	20,085	21,535	19,072	20,578	18,087	15,493	14,337	25,904	11,567
November	40,906	44,937	28,282	26,294	26,193	4,599	25,527	13,361	12,474	12,393	14,097	14,811	13,661	16,949	19,467	2,518
December	34,816	30,299	24,216	23,396	19,468	9,701	17,367	11,706	9,372	14,146	8,887	12,882	10,971	17,011	20,432	3,421
January	36,369	25,001	20,456	21,370	23,108	16,610	21,208	10,443	7,351	7,376	8,787	12,195	7,379	10,876	13,342	2,466
February	30,564	28,430	18,250	15,900	23,091	19,477	11,316	8,987	7,587	7,877	13,733	11,535	7,446	13,093	13,696	603
March	30,069	25,002	28,433	23,362	29,594	17,122	13,238	12,287	6,922	9,384	10,481	13,095	10,289	10,318	19,029	8,711
April	32,760	34,396	29,187	31,277	23,299	16,214	14,214	13,910	13,692	11,735	11,976	14,175	14,410	7,982	0	(7,982)
May	45,042	39,383	26,908	31,700	29,507	28,509	21,282	13,669	13,077	12,943	14,980	17,472	15,470	11,491	0	(11,491)
June	40,219	38,584	35,972	34,248	30,783	21,605	19,214	18,127	11,742	21,351	19,781	20,428	13,723	21,693	0	(21,693)
Total	468,336	467,661	368,366	329,063	321,378	217,142	218,618	180,388	155,414	167,106	176,468	180,246	160,374	173,127	183,686	10,559

BREAKDOWN BY FUEL TYPE - GALLONS ONLY																						
Fiscal Year	FY 2013		FY 2014		FY 2015		FY 2016		FY 2017		FY 2018		FY 2019		FY 2020		FY2021		Increase/(Decrease)		AVGAS	
	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	TRUCK	SARA
July	13,227	5,446	14,211	5,567	10,055	5,376	11,415	5,664	16,445	5,999	11,582	4,836	12,272	4,876	10,970	5,417	17,156	10,095	6,186	4,678	4,531	5,564
August	13,919	5,836	13,172	4,728	9,768	5,784	11,580	6,687	9,409	6,290	8,899	5,105	14,622	4,817	10,336	5,952	12,549	9,317	2,213	3,365	4,152	5,165
September	13,529	5,648	12,525	7,611	14,310	6,370	8,504	6,981	8,887	6,141	10,140	5,004	11,723	3,222	10,719	5,983	12,181	10,518	1,462	4,535	5,413	5,105
October	11,602	6,043	13,605	6,480	16,647	4,888	13,265	5,807	13,788	6,790	13,242	4,845	12,090	3,403	8,306	6,031	15,257	10,647	6,951	4,616	4,382	6,265
November	18,795	6,732	9,002	4,359	8,970	3,504	8,532	3,861	9,389	4,708	10,929	3,882	10,780	2,881	11,903	5,046	10,449	9,018	(1,454)	3,972	5,065	3,953
December	14,273	3,094	8,751	2,955	6,174	3,198	10,515	3,631	5,854	3,033	9,143	3,739	7,835	3,136	12,129	4,882	13,143	7,289	1,014	2,407	3,730	3,559
January	17,876	3,332	8,348	2,095	5,436	1,915	5,191	2,185	6,334	2,453	9,686	2,509	5,413	1,966	6,699	4,177	7,454	5,888	755	1,711	2,970	2,918
February	9,341	1,975	6,063	2,924	5,543	2,044	5,604	2,273	9,983	3,750	9,232	2,303	5,476	1,970	8,864	4,229	9,007	4,689	143	460	2,888	1,801
March	9,293	3,945	9,523	2,764	4,555	2,367	6,604	2,780	7,050	3,431	9,071	4,024	7,379	2,910	4,927	5,391	11,118	7,911	6,191	2,520	4,984	2,927
April	9,821	4,393	8,757	5,153	8,498	5,194	7,476	4,259	8,157	3,819	10,462	3,713	9,805	4,605	4,396	3,586					0	
May	16,227	5,055	8,749	4,920	6,813	6,264	9,216	3,727	11,397	3,583	12,977	4,495	11,461	4,009	4,590	6,901					0	
June	13,245	5,969	11,976	6,151	7,088	4,654	15,519	5,832	14,852	4,929	12,771	7,657	8,325	5,398	12,592	9,101					0	
Total	161,148	57,470	124,682	55,706	103,857	51,557	113,421	53,685	121,545	54,923	128,134	52,112	117,181	43,193	106,431	66,696	108,314	75,372	23,461	28,264	38,115	37,257