



WINCHESTER REGIONAL AIRPORT

491 AIRPORT ROAD
WINCHESTER, VIRGINIA 22602
(540) 662-5786

Monthly Business Meeting AGENDA

The Winchester Regional Airport Authority will meet in the Terminal Building Conference Room, January 14, 2021 at 5:00 P.M.

Gene Fisher, Chairman, Presiding

1. Open Meeting
2. Approve Meeting Agenda
3. Approve Minutes
 - a. December 18, 2020 - WRAA Special Meeting
4. Comments – Audience
5. Chairman – Opening Remarks
6. Committee Reports
 - a. Financial Report – Secretary/Treasurer – J.J. Smith
December 2020 Pre-Audit Financial Reports
 - b. Building/Lease – Paul Anderson
 - c. Minimum Standards/Personnel/Security – David Reichert
 - d. Marketing/Development – Bill Pifer
7. Operations Review – Operations Supervisor
8. Comments – Executive Director
 - a. Fleetshares Application
 - b. Capital Development Update
 - c. 2020 Year in Review
9. Comments – Board Members
10. Adjourn

**DECEMBER 2020 Meeting Minutes
Winchester Regional Airport Authority**

The Winchester Regional Airport Authority did not have a quorum for its scheduled business meeting on December 10, 2020.

DECEMBER 2020 Special Meeting Minutes Winchester Regional Airport Authority

The Winchester Regional Airport Authority met in special session in the conference room of the terminal building at 4:30 P.M. on December 18, 2020.

Present: Gene Fisher, Dave Reichert, Bill Pifer, J.J. Smith, Liz Kozell

Absent: Archie Fox, Frank Haun, Leslie Melanson, Joey Bailey

OPEN MEETING

Chairman Fisher called the meeting to order at 4:50 P.M. due to late arriving attendees.

APPROVE MEETING AGENDA

Motion: Approve agenda as distributed – by Bill Pifer, second by Dave Reichert. Motion passed unanimously.

ACCEPTANCE OF PPTA PROPOSAL

The Winchester Regional Airport Authority received an unsolicited proposal from The Mathews Group, Inc. (t/a “TMG Construction Corporation”) for design and construction of up to 27 aircraft hangars and associated development at the Winchester Regional Airport. The proposal is subject to the Virginia Freedom of Information Act (VFOIA), and was made available to the Authority board of directors for review pursuant to the “Winchester Regional Airport Authority Procedures Regarding Requests Made Pursuant to the Public-Private Education Facilities and Infrastructure Act of 2002 And the Public-Private Transportation Act of 1995”.

Motion: Accept and consider the unsolicited proposal from The Matthews Group, Inc, trading as TMG Construction Company, for design and construction of up to 27 hangars and other associated development in accordance with “Winchester Regional Airport Authority Procedures Regarding Requests Made Pursuant to the Public-Private Education Facilities and Infrastructure Act of 2002 And the Public-Private Transportation Act of 1995” and to use competitive negotiation for this and any proposals received during the public notice period. – by Gene Fisher, second by Bill Pifer. Motion passed unanimously.

OTHER BUSINESS

Nick sought concurrence from the Authority board of directors to suspend any rent escalation for the t-hangar and tie down lease tenants until FY 2022 to provide sufficient time to perform an updated market analysis and adopt the newly revised lease agreements.

Motion: Suspend rent escalation for t-hangar and tie down tenants for the remainder of FY 2021 and reconsider for FY 2022. – by Bill Pifer, second by Dave Reichert. Motion passed unanimously.

COMMENTS – BOARD MEMBERS

None

ADJOURNMENT

Motion: There being no further business, a motion was made to adjourn at 5:10 P.M. – by Bill Pifer, second by Dave Reichert. Motion passed unanimously.

Respectfully submitted,

J.J. Smith, Secretary/Treasurer

WRAA Adopted:

Winchester Regional Airport Authority
General Ledger Balance Sheet Report
As Of: 12/31/2020
Selected Departments Consolidated

Assets

10001011 Undeposited Receipts	37,959.79
10171010 Operating Cash In Bank	170,446.38
10171011 Petty Cash	500.00
10171080 Inventory - Fuel	47,923.92
10171082 Inventory - Merchandise	1,285.95
10171083 Inventory - Oil	861.61
10171084 Inventory - Automobile Gas/Airport Use	(297.89)
10171085 Inventory - Diesel Airport Use	(909.07)
10171090 Pre-Paid Insurance	21,306.21
10171094 Prepaid Postage	95.93
10171153 Accounts Receivable	(18,969.75)
10171160 Receivable Arrears Pay Deferred	8,319.64
10172002 VRS - Deferred Outflow	78,289.00
10172003 GLI Deferred Outflow	5,541.66
Total Assets:	352,353.38

Liabilities

20172003 Miscellaneous Balance	1,710.00
20172010 Amt Held For Employee Benefits	8,946.88
20172020 Accounts Payable - Operating Fund	51,609.29
20172021 Long-Term Notes	1,265,082.79
20172030 FUTA Liability	8,319.64
20172094 Accrued Leave & Fringes	66,392.74
20172201 VRS - Deferred Inflow	33,798.00
20172202 VRS - Pension Liability	173,967.41
20172203 GLI Deferred Inflow	3,201.15
20172204 GLI Net Pension Liability	34,699.48
20172804 Virginia State Sales Tax	2.44
Total Liabilities:	1,647,729.82

Equity

30000000 Current Earnings	274,267.62
Total Equity:	274,267.62
Total Liabilities and Equity:	1,921,997.44

Notes:

Selected Departments Consolidated:
WINCHESTER AVIATION

Winchester Regional Airport Authority
General Ledger Standard Income Report
 For The Period: 7/01/2020 Through: 12/31/2020
 Selected Departments Consolidated

Income

	12/31/2020 MTD	Year-To-Date
40172404 State Operating Reimbursement	0.00	1,140.00
40174500 Sale - Fuel	74,213.75	487,818.88
40174502 Sale - Merchandise	154.81	969.86
40174503 Sale - Oil	58.49	545.76
40174600 Rental Income	53,233.71	292,506.14
40174601 Income - Land Leases	8,212.00	219,569.00
40174617 Special Fees	2,169.18	4,321.35
40174618 Facility & Line Service Fees	4,540.00	25,068.33
40174899 Miscellaneous Revenue	585.11	941.89
40174900 Operating Appropriations	10,246.08	61,476.48
Total Income:	153,413.13	1,094,357.69

Expense

	12/31/2020 MTD	Year-To-Date
54140000 Cost - Fuel	43,164.61	296,239.59
54140002 Cost - Merchandise	149.99	1,495.01
54140003 Cost - Oil	18.71	410.61
61001000 Salaries	39,979.38	245,475.18
61003000 Salaries Part-Time	0.00	1,240.00
61005001 Overtime Pay	1,443.80	4,542.86
62001000 FICA	2,991.57	17,933.64
62002000 VSRS	4,585.68	27,771.72
62005000 Hospital/Medical Plans	8,962.42	52,144.16
62005001 Retiree Health Ins	862.44	5,174.64
62006000 Group Life Insurance	535.76	3,244.66
62008000 Short/Long Disab	104.64	604.36
62011000 Worker's Compensation	1,367.16	8,342.52
63002000 Professional Svcs - Other	0.00	5,403.50
63004001 Outside Repairs & Maint Vehicle/Equip	51.00	7,795.59
63004003 Repair - Blgs & Grounds Outside Repairs	0.00	3,469.37
63005000 Maintenance Contracts	4,140.00	6,102.00
63007000 Advertising	0.00	208.00
63010000 Contractual Services	305.70	10,048.24
65101000 Electrical Services	4,955.96	22,076.49
65102000 Heating Service	539.05	1,234.21
65103000 Water & Sewer Services	605.41	3,124.32
65204001 Postage Meter Expense	6.20	46.95
65204002 Telephones/Internet/TV Cable Expense	712.10	4,313.06
65302000 Fire/Property Insurance	1,169.42	7,016.48
65305000 Motor Vehicle Insurance	508.17	3,048.98
65307000 Public Officials Liability Ins	43.00	258.00
65308000 General Liability Insurance	1,573.50	9,441.00
65401000 Office Supplies & Computers	36.69	630.34
65405000 Janitorial Supplies	270.59	1,072.97
65407000 Repair/Maint Parts & Supplies	302.24	5,080.41
65408000 Vehicle/Equip - Parts/Supplies	3,092.37	7,443.75
65408001 Airport Vehicle Fuel	730.53	4,038.82
65410000 Employee Uniforms	0.00	562.48
65413000 Operational Expense	96.71	1,810.54
65413001 Line Service Equipment	151.48	3,599.67

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Winchester Regional Airport Authority
General Ledger Standard Income Report
For The Period: 7/01/2020 Through: 12/31/2020
Selected Departments Consolidated

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	12/31/2020 MTD	Year-To-Date
65413002 Security Materials & Supplies	0.00	98.97
65506000 Travel Expenses	0.00	3,343.66
65715000 Promotional Fund Expenses	0.00	89.50
65801000 Dues & Membership	0.00	1,121.00
65804000 Va Sales Tax Paid	30.14	79.60
65806000 Snow Removal Contingency Fund	3,386.88	3,386.88
79001000 Lease/Rent Of Equipment	2,573.51	14,575.65
79101000 Loan - VRA Bond	6,657.22	24,950.69
Total Expense:	136,104.03	820,090.07
Net Income:	17,309.10	274,267.62

Notes: Report Period: 7/01/2020 - 12/31/2020
Selected Departments Consolidated:
(Un-Departmentalized)
WINCHESTER AVIATION

Winchester Regional Airport Authority
General Ledger Two-Year Income Report
For the Current-Year Period: 7/01/2020 Through: 12/31/2020
Selected Departments Consolidated

	Current Month Totals		Gain (Loss)		Year-To-Date Totals		Gain (Loss)	
	Last Year	This Year	vs Last Year	vs Last Year	Last Year	This Year	vs Last Year	vs Last Year
Income								
40172404 State Operating Reimbursen	0.00	0.00	0.00	--.-%	3,623.06	1,140.00	(2,483.06)	-68.5%
40174500 Sale - Fuel	76,610.96	74,213.75	(2,397.21)	-3.1%	482,140.63	487,818.88	5,678.25	1.2%
40174502 Sale - Merchandise	87.23	154.81	67.58	77.5%	657.22	969.86	312.64	47.6%
40174503 Sale - Oil	66.90	58.49	(8.41)	-12.6%	741.63	545.76	(195.87)	-26.4%
40174600 Rental Income	46,159.83	53,233.71	7,073.88	15.3%	258,605.92	292,506.14	33,900.22	13.1%
40174601 Income - Land Leases	9,221.00	8,212.00	(1,009.00)	-10.9%	33,543.00	219,569.00	186,026.00	554.6%
40174617 Special Fees	2,162.70	2,169.18	6.48	0.3%	8,594.37	4,321.35	(4,273.02)	-49.7%
40174618 Facility & Line Service Fees	4,572.50	4,540.00	(32.50)	-0.7%	22,733.75	25,068.33	2,334.58	10.3%
40174899 Miscellaneous Revenue	0.00	585.11	585.11	--.-%	68.24	941.89	873.65	1280.3%
40174900 Operating Appropriations	13,290.50	10,246.08	(3,044.42)	-22.9%	79,742.96	61,476.48	(18,266.48)	-22.9%
Total Income:	152,171.62	153,413.13	1,241.51	0.8%	890,450.78	1,094,357.69	203,906.91	22.9%
Expense								
54140000 Cost - Fuel	46,041.41	43,164.61	(2,876.80)	-6.2%	276,791.43	296,239.59	19,448.16	7.0%
54140002 Cost - Merchandise	72.29	149.99	77.70	107.5%	871.50	1,495.01	623.51	71.5%
54140003 Cost - Oil	49.05	18.71	(30.34)	-61.9%	576.16	410.61	(165.55)	-28.7%
61000000 Accrued Salaries	(4,143.38)	0.00	4,143.38	--.-%	(1,911.33)	0.00	1,911.33	--.-%
61001000 Salaries	42,842.71	39,979.38	(2,863.33)	-6.7%	256,144.39	245,475.18	(10,669.21)	-4.2%
61003000 Salaries Part-Time	0.00	0.00	0.00	--.-%	0.00	1,240.00	1,240.00	--.-%
61005001 Overtime Pay	782.01	1,443.80	661.79	84.6%	5,929.37	4,542.86	(1,386.51)	-23.4%
62000000 Accrued Leave - Fringe Ben	(316.97)	0.00	316.97	--.-%	(146.22)	0.00	146.22	--.-%
62001000 FICA	3,050.87	2,991.57	(59.30)	-1.9%	18,831.66	17,933.64	(898.02)	-4.8%
62002000 VSRS	3,953.52	4,585.68	632.16	16.0%	24,933.22	27,771.72	2,838.50	11.4%
62005000 Hospital/Medical Plans	9,943.84	8,962.42	(981.42)	-9.9%	59,790.08	52,144.16	(7,645.92)	-12.8%
62005001 Retiree Health Ins	814.28	862.44	48.16	5.9%	4,885.68	5,174.64	288.96	5.9%
62006000 Group Life Insurance	528.98	535.76	6.78	1.3%	3,336.08	3,244.66	(91.42)	-2.7%
62008000 Short/Long Disab	92.96	104.64	11.68	12.6%	635.62	604.36	(31.26)	-4.9%
62011000 Worker's Compensation	1,352.83	1,367.16	14.33	1.1%	8,114.00	8,342.52	228.52	2.8%
63002000 Professional Svcs - Other	0.00	0.00	0.00	--.-%	4,629.25	5,403.50	774.25	16.7%
63004001 Outside Repairs & Maint Ver	0.00	51.00	51.00	--.-%	3,782.74	7,795.59	4,012.85	106.1%
63004003 Repair - Bldgs & Grounds Out	0.00	0.00	0.00	--.-%	521.50	3,469.37	2,947.87	565.3%
63005000 Maintenance Contracts	0.00	4,140.00	4,140.00	--.-%	8,030.64	6,102.00	(1,928.64)	-24.0%
63005001 State Funded Maintenance C	0.00	0.00	0.00	--.-%	1,100.00	0.00	(1,100.00)	-100.0%
63007000 Advertising	0.00	0.00	0.00	--.-%	99.90	208.00	108.10	108.2%

Winchester Regional Airport Authority
General Ledger Two-Year Income Report
For the Current-Year Period: 7/01/2020 Through: 12/31/2020
Selected Departments Consolidated

	Current Month Totals		Gain (Loss)		Year-To-Date Totals		Gain (Loss)	
	Last Year	This Year	vs Last Year		Last Year	This Year	vs Last Year	
63010000 Contractual Services	523.10	305.70	(217.40)	-41.6%	3,929.30	10,048.24	6,118.94	155.7%
65101000 Electrical Services	5,750.65	4,955.96	(794.69)	-13.8%	22,163.98	22,076.49	(87.49)	-0.4%
65102000 Heating Service	712.24	539.05	(173.19)	-24.3%	1,205.56	1,234.21	28.65	2.4%
65103000 Water & Sewer Services	538.98	605.41	66.43	12.3%	2,887.60	3,124.32	236.72	8.2%
65204001 Postage Meter Expense	118.21	6.20	(112.01)	-94.8%	261.38	46.95	(214.43)	-82.0%
65204002 Telephones/Internet/TV Cabl	989.24	712.10	(277.14)	-28.0%	4,352.53	4,313.06	(39.47)	-0.9%
65302000 Fire/Property Insurance	1,038.17	1,169.42	131.25	12.6%	6,228.98	7,016.48	787.50	12.6%
65305000 Motor Vehicle Insurance	508.17	508.17	0.00	0.0%	3,048.98	3,048.98	0.00	0.0%
65307000 Public Officials Liability Ins	43.00	43.00	0.00	0.0%	258.00	258.00	0.00	0.0%
65308000 General Liability Insurance	1,906.75	1,573.50	(333.25)	-17.5%	11,440.50	9,441.00	(1,999.50)	-17.5%
65401000 Office Supplies & Computers	60.57	36.69	(23.88)	-39.4%	622.64	630.34	7.70	1.2%
65405000 Janitorial Supplies	538.18	270.59	(267.59)	-49.7%	1,834.13	1,072.97	(761.16)	-41.5%
65407000 Repair/Maint Parts & Supplie	1,523.38	302.24	(1,221.14)	-80.2%	7,519.68	5,080.41	(2,439.27)	-32.4%
65407001 State Reimb - Repairs/Maint	0.00	0.00	0.00	--.-%	3,222.58	0.00	(3,222.58)	-100.0%
65408000 Vehicle/Equip - Parts/Supplie	340.75	3,092.37	2,751.62	807.5%	8,050.65	7,443.75	(606.90)	-7.5%
65408001 Airport Vehicle Fuel	1,002.71	730.53	(272.18)	-27.1%	6,535.38	4,038.82	(2,496.56)	-38.2%
65410000 Employee Uniforms	0.00	0.00	0.00	--.-%	1,036.36	562.48	(473.88)	-45.7%
65413000 Operational Expense	2,506.85	96.71	(2,410.14)	-96.1%	4,155.50	1,810.54	(2,344.96)	-56.4%
65413001 Line Service Equipment	1,181.17	151.48	(1,029.69)	-87.2%	1,870.08	3,599.67	1,729.59	92.5%
65413002 Security Materials & Supplies	0.00	0.00	0.00	--.-%	1,072.84	98.97	(973.87)	-90.8%
65506000 Travel Expenses	224.46	0.00	(224.46)	-100.0%	3,139.65	3,343.66	204.01	6.5%
65715000 Promotional Fund Expenses	0.00	0.00	0.00	--.-%	0.00	89.50	89.50	--.-%
65801000 Dues & Membership	702.00	0.00	(702.00)	-100.0%	1,311.87	1,121.00	(190.87)	-14.5%
65804000 Va Sales Tax Paid	0.00	30.14	30.14	--.-%	38.34	79.60	41.26	107.6%
65806000 Snow Removal Contingency	1,454.75	3,386.88	1,932.13	132.8%	1,513.13	3,386.88	1,873.75	123.8%
79001000 Lease/Rent Of Equipment	2,548.51	2,573.51	25.00	1.0%	14,260.25	14,575.65	315.40	2.2%
79002000 Principal/Interest Payments	0.00	0.00	0.00	--.-%	12,500.00	0.00	(12,500.00)	-100.0%
79101000 Loan - VRA Bond	7,251.91	6,657.22	(594.69)	-8.2%	16,832.78	24,950.69	8,117.91	48.2%
Total Expense:	136,528.15	136,104.03	(424.12)	-0.3%	818,238.34	820,090.07	1,851.73	0.2%
Net Income:	15,643.47	17,309.10	1,665.63	10.6%	72,212.44	274,267.62	202,055.18	279.8%

Run: 1/11/2021
1:13PM

Winchester Regional Airport Authority
General Ledger Two-Year Income Report
For the Current-Year Period: 7/01/2020 Through: 12/31/2020
Selected Departments Consolidated

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Current Month Totals		Gain (Loss)	Year-To-Date Totals		Gain (Loss)
Last Year	This Year	vs Last Year	Last Year	This Year	vs Last Year

Notes: Report Period: 7/01/2020 - 12/31/2020
Selected Departments Consolidated:
WINCHESTER AVIATION

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
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00000	003339	TRUCK PARTS UNLIMITED INC	11/20-9920	12/30/2020		4017-081090-5408-000-000-	.00	32.27	15789	VEHICLE AND POWERED EQUIP SUPPLIES	21963
						CHECK TOTAL		32.27			
						CLASS TOTAL		32.27			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-3004-000-001-	.00	287.88	15776	REPAIR & MAINTENANCE EQUIP.	21959
22624	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-3004-000-001-	.00	5,819.00	15776	REPAIR & MAINTENANCE EQUIP.	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-3005-000-000-	.00	375.00	15776	MAINTENANCE SERVICE CONTRACTS	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-3005-000-000-	.00	75.00	15776	MAINTENANCE SERVICE CONTRACTS	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-3005-000-000-	.00	75.00	15776	MAINTENANCE SERVICE CONTRACTS	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-3007-000-000-	.00	208.00	15776	ADVERTISING	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-3010-000-000-	.00	120.00	15776	OTHER CONTRACTUAL SERVICES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-3010-000-000-	.00	35.00	15776	OTHER CONTRACTUAL SERVICES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-3010-000-000-	.00	270.70	15776	OTHER CONTRACTUAL SERVICES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5101-000-000-	.00	4,337.31	15776	ELECTRICAL SERVICES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5102-000-000-	.00	20.45	15776	HEATING SERVICES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5102-000-000-	.00	38.95	15776	HEATING SERVICES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5102-000-000-	.00	22.94	15776	HEATING SERVICES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5102-000-000-	.00	20.45	15776	HEATING SERVICES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5102-000-000-	.00	20.45	15776	HEATING SERVICES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5102-000-000-	.00	25.44	15776	HEATING SERVICES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5102-000-000-	.00	27.04	15776	HEATING SERVICES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5103-000-000-	.00	374.87	15776	WATER & SEWAGE SERVICES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5103-000-000-	.00	91.34	15776	WATER & SEWAGE SERVICES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5103-000-000-	.00	149.77	15776	WATER & SEWAGE SERVICES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5103-000-000-	.00	61.79	15776	WATER & SEWAGE SERVICES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5204-000-002-	.00	554.27	15776	TELEPHONE	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5204-000-002-	.00	116.93	15776	TELEPHONE	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5204-000-002-	.00	39.50	15776	TELEPHONE	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5401-000-000-	.00	35.18	15776	OFFICE SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5401-000-000-	.00	27.49	15776	OFFICE SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5401-000-000-	.00	20.95	15776	OFFICE SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5401-000-000-	.00	16.85	15776	OFFICE SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5401-000-000-	.00	96.16	15776	OFFICE SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5405-000-000-	.00	80.96	15776	JANITORIAL SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5405-000-000-	.00	76.53	15776	JANITORIAL SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5405-000-000-	.00	9.99	15776	JANITORIAL SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5407-000-000-	.00	3.81	15776	REPAIR AND MAINTENANCE SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5407-000-000-	.00	29.93	15776	REPAIR AND MAINTENANCE SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5407-000-000-	.00	8.75	15776	REPAIR AND MAINTENANCE SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5407-000-000-	.00	114.27	15776	REPAIR AND MAINTENANCE SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5407-000-000-	.00	18.99	15776	REPAIR AND MAINTENANCE SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5407-000-000-	.00	62.00	15776	REPAIR AND MAINTENANCE SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5408-000-000-	.00	29.75	15776	VEHICLE AND POWERED EQUIP SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5408-000-000-	.00	12.95	15776	VEHICLE AND POWERED EQUIP SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5408-000-000-	.00	3.92	15776	VEHICLE AND POWERED EQUIP SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5408-000-000-	.00	15.80	15776	VEHICLE AND POWERED EQUIP SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5408-000-000-	.00	29.99	15776	VEHICLE AND POWERED EQUIP SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5408-000-000-	.00	26.40	15776	VEHICLE AND POWERED EQUIP SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5408-000-000-	.00	14.85	15776	VEHICLE AND POWERED EQUIP SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5408-000-000-	.00	39.00	15776	VEHICLE AND POWERED EQUIP SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5410-000-000-	.00	57.96	15776	UNIFORMS	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-000-	.00	54.50	15776	OTHER OPERATING SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-000-	.00	56.80	15776	OTHER OPERATING SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-000-	.00	55.88	15776	OTHER OPERATING SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-000-	.00	24.97	15776	OTHER OPERATING SUPPLIES	21959

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-000-	.00	12.67	15776	OTHER OPERATING SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-000-	.00	12.67	15776	OTHER OPERATING SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-000-	.00	115.99	15776	OTHER OPERATING SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-000-	.00	21.72	15776	OTHER OPERATING SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-000-	.00	59.99	15776	OTHER OPERATING SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-000-	.00	11.54	15776	OTHER OPERATING SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-001-	.00	151.49	15776	LINE SERVICE EQUIPMENT	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-001-	.00	3.24	15776	LINE SERVICE EQUIPMENT	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-001-	.00	93.97	15776	LINE SERVICE EQUIPMENT	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-001-	.00	51.98	15776	LINE SERVICE EQUIPMENT	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-001-	.00	19.28	15776	LINE SERVICE EQUIPMENT	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-001-	.00	291.34	15776	LINE SERVICE EQUIPMENT	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-001-	.00	47.45	15776	LINE SERVICE EQUIPMENT	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-001-	.00	45.81	15776	LINE SERVICE EQUIPMENT	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-001-	.00	32.07	15776	LINE SERVICE EQUIPMENT	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-001-	.00	1,517.81	15776	LINE SERVICE EQUIPMENT	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-001-	.00	29.98	15776	LINE SERVICE EQUIPMENT	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-001-	.00	101.38	15776	LINE SERVICE EQUIPMENT	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-002-	.00	27.00	15776	SECURITY MATERIALS & SUPPLIES	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-999-	.00	340.72	15776	EMERGENCY/DISASTER EXPENSE	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-999-	.00	259.90	15776	EMERGENCY/DISASTER EXPENSE	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-999-	.00	102.49	15776	EMERGENCY/DISASTER EXPENSE	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-5413-000-999-	.00	120.00	15776	EMERGENCY/DISASTER EXPENSE	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-9001-000-000-	.00	165.41	15776	LEASE/RENT OF EQUIPMENT	21959
00000	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4017-081090-9001-000-000-	.00	89.00	15776	LEASE/RENT OF EQUIPMENT	21959
CHECK TOTAL								17,891.27			
CLASS TOTAL								17,891.27			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	002707	QUARLES ENERGY SERVICES &	11/20-1585	12/16/2020		4017-081090-5408-000-001-	.00	416.48	15728	VEHICLE GAS-AIRPORT USE	21956
						CHECK TOTAL		416.48			
00000	003596	TITAN AVIATION FUELS	3362482	12/16/2020		4017-081090-5414-000-000-	.00	14,624.88	15730	MERCHANDISE FOR RESALE	21956
00000	003596	TITAN AVIATION FUELS	R3361520	12/16/2020		4017-081090-9001-000-000-	.00	2,091.10	15730	LEASE/RENT OF EQUIPMENT	21956
						CHECK TOTAL		16,715.98			
00000	004447	J & J JANITORIAL &	00192020-20	12/16/2020		4017-081090-3010-000-000-	.00	7,739.74	15733	OTHER CONTRACTUAL SERVICES	21956
						CHECK TOTAL		7,739.74			
00000	004484	BRYAN MICHAEL L	9231-AIRPORT	12/16/2020		4017-081090-3002-000-000-	.00	501.50	15734	PROFESSIONAL SERVICES	21956
						CHECK TOTAL		501.50			
00000	011630	FLIGHTSAFETY INTERNATIONAL	92919451	12/16/2020		4017-081090-5506-000-000-	.00	990.00	15769	TRAVEL	21956
						CHECK TOTAL		990.00			
						CLASS TOTAL		26,363.70			

AIRPORT AUTHORITY CAPITAL PROJECTS

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
22578	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4085-081030-8001-000-000-	.00	353.00	15776	MACHINERY & EQUIPMENT	21959
22646	007822	BANK OF AMERICA N A	11/30/2020	12/23/2020		4085-081030-8001-000-000-	.00	11,093.10	15776	MACHINERY & EQUIPMENT	21959
CHECK TOTAL								11,446.10			
CLASS TOTAL								11,446.10			

**Winchester Regional
Airport
Fuel Gallons Sold**

TOTAL GALLONS OF FUEL PRODUCTS SOLD															Increase/ (Decrease) Over Prior Year	
Fiscal Year	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY2019	FY2020	FY2021	Over/ (Short)
July	44,406	52,458	42,724	29,277	31,814	36,654	18,673	19,778	15,431	17,079	22,444	16,418	17,148	16,387	27,251	10,864
August	44,298	53,349	36,611	26,159	24,324	34,261	19,755	17,900	15,552	18,267	15,699	14,004	19,439	16,288	21,866	5,578
September	40,415	41,111	36,983	29,081	27,575	6,733	19,177	20,136	20,680	15,485	15,028	15,144	14,945	16,702	22,699	5,997
October	48,472	54,712	40,344	36,999	32,623	5,658	17,645	20,085	21,535	19,072	20,578	18,087	15,493	14,337	25,904	11,567
November	40,906	44,937	28,282	26,294	26,193	4,599	25,527	13,361	12,474	12,393	14,097	14,811	13,661	16,949	19,467	2,518
December	34,816	30,299	24,216	23,396	19,468	9,701	17,367	11,706	9,372	14,146	8,887	12,882	10,971	17,011	20,432	3,421
January	36,369	25,001	20,456	21,370	23,108	16,610	21,208	10,443	7,351	7,376	8,787	12,195	7,379	10,876	0	(10,876)
February	30,564	28,430	18,250	15,900	23,091	19,477	11,316	8,987	7,587	7,877	13,733	11,535	7,446	13,093	0	(13,093)
March	30,069	25,002	28,433	23,362	29,594	17,122	13,238	12,287	6,922	9,384	10,481	13,095	10,289	10,318	0	(10,318)
April	32,760	34,396	29,187	31,277	23,299	16,214	14,214	13,910	13,692	11,735	11,976	14,175	14,410	7,982	0	(7,982)
May	45,042	39,383	26,908	31,700	29,507	28,509	21,282	13,669	13,077	12,943	14,980	17,472	15,470	11,491	0	(11,491)
June	40,219	38,584	35,972	34,248	30,783	21,605	19,214	18,127	11,742	21,351	19,781	20,428	13,723	21,693	0	(21,693)
Total	468,336	467,661	368,366	329,063	321,378	217,142	218,618	180,388	155,414	167,106	176,468	180,246	160,374	173,127	137,619	(35,508)

BREAKDOWN BY FUEL TYPE - GALLONS ONLY																						
Fiscal Year	FY 2013		FY 2014		FY 2015		FY 2016		FY 2017		FY 2018		FY 2019		FY 2020		FY2021		Increase/(Decrease)		AVGAS	
	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	TRUCK	SARA
July	13,227	5,446	14,211	5,567	10,055	5,376	11,415	5,664	16,445	5,999	11,582	4,836	12,272	4,876	10,970	5,417	17,156	10,095	6,186	4,678	4,531	5,564
August	13,919	5,836	13,172	4,728	9,768	5,784	11,580	6,687	9,409	6,290	8,899	5,105	14,622	4,817	10,336	5,952	12,549	9,317	2,213	3,365	4,152	5,165
September	13,529	5,648	12,525	7,611	14,310	6,370	8,504	6,981	8,887	6,141	10,140	5,004	11,723	3,222	10,719	5,983	12,181	10,518	1,462	4,535	5,413	5,105
October	11,602	6,043	13,605	6,480	16,647	4,888	13,265	5,807	13,788	6,790	13,242	4,845	12,090	3,403	8,306	6,031	15,257	10,647	6,951	4,616	4,382	6,265
November	18,795	6,732	9,002	4,359	8,970	3,504	8,532	3,861	9,389	4,708	10,929	3,882	10,780	2,881	11,903	5,046	10,449	9,018	(1,454)	3,972	5,065	3,953
December	14,273	3,094	8,751	2,955	6,174	3,198	10,515	3,631	5,854	3,033	9,143	3,739	7,835	3,136	12,129	4,882	13,143	7,289	1,014	2,407	3,730	3,559
January	17,876	3,332	8,348	2,095	5,436	1,915	5,191	2,185	6,334	2,453	9,686	2,509	5,413	1,966	6,699	4,177					0	
February	9,341	1,975	6,063	2,924	5,543	2,044	5,604	2,273	9,983	3,750	9,232	2,303	5,476	1,970	8,864	4,229					0	
March	9,293	3,945	9,523	2,764	4,555	2,367	6,604	2,780	7,050	3,431	9,071	4,024	7,379	2,910	4,927	5,391					0	
April	9,821	4,393	8,757	5,153	8,498	5,194	7,476	4,259	8,157	3,819	10,462	3,713	9,805	4,605	4,396	3,586					0	
May	16,227	5,055	8,749	4,920	6,813	6,264	9,216	3,727	11,397	3,583	12,977	4,495	11,461	4,009	4,590	6,901					0	
June	13,245	5,969	11,976	6,151	7,088	4,654	15,519	5,832	14,852	4,929	12,771	7,657	8,325	5,398	12,592	9,101					0	
Total	161,148	57,470	124,682	55,706	103,857	51,557	113,421	53,685	121,545	54,923	128,134	52,112	117,181	43,193	106,431	66,696	80,735	56,884	16,372	23,573	27,273	29,611